Analysis Request Form
Environmental Monitoring

SUBMIT SAMPLES TO:	PO#/PAYMENT METHOD (REQUIRED):	FOR PLS USE ONLY
SAMPLE RECEIVING **1281 HELMO AVE N** **OAKDALE, MN 55128**	**PLS QUOTE #**	WO#: SIGN/DATE:

SEND REPORT TO:

COMPANY	_____	NAME	_____
DIVISION/DEPT	_____	PHONE	_____
ADDRESS	_____	E-MAIL	_____
CITY, STATE, ZIP	_____	CC	_____

SEND INVOICE TO: ☐ ACCOUNTS PAYABLE

COMPANY	_____
ATTENTION	_____
ADDRESS	_____
CITY, STATE, ZIP	_____

REPORT/RAW DATA AVAILABLE ON PACEPORT:
https://paceport.pacelabs.com/ClientPortal/

PROJECT TITLE: _____Date Sampled:_____

Directions:

- Select appropriate incubation parameters at the top of each sample page.
- If alternate/extended incubation times are needed contact your project manager prior to submitting samples.
- Please complete a separate sample page for each sample type.
- Fill in sample identification, desired lab method and specification or action/alert levels
- Write any special instructions in comments section on page 1.

TURN AROUND TIME: ☐ STANDARD (10 BUSINESS DAYS)

☐ OTHER*, SPECIFY _____ DAY(S) OR DATE (ADVANCED APPROVAL REQUIRED)

*ADDITIONAL SURCHARGES MAY APPLY FOR EXPEDITED TURNAROUND.

SAMPLE HANDLING: ☐ NON-HAZARDOUS ☐ HAZARDOUS ☐ BIO-HAZARDOUS ☐ MSDS ENCLOSED

STORE AT: ☐ AMBIENT ☐ REFRIGERATE ☐ FREEZE ☐ -80°C

SAMPLE DISPOSITION: ☐ DISCARD ☐ RETURN - SHIPPING ACCOUNT #:_____

COMMENTS/SPECIAL INSTRUCTIONS/RECIPT NOTES:

REQUESTOR (PRINT):	REQUESTOR SIGNATURE/DATE:

FOR PLS USE ONLY:

DELIVERED BY: ☐ UPS ☐ FEDEX ☐ COURIER ☐ CLIENT ☐ OTHER: _____

TEMP ON RECEIPT: _____°C ☐ ICE PACK PRESENT ☐ N/A – RECEIVED AMBIENT

SAMPLES PLACED IN QUARANTINE: ☐ AMBIENT ☐ REFRIGERATION ☐ FREEZER ☐ -80°C FREEZER

SAMPLES RECEIVED BY/DATE/TIME:_____

Pace Analytical ®
Life Sciences

TSA SAMPLE INFORMATION PAGE (INCUBATION: 30-35°C FOR 2-3 DAYS)		
SAMPLE SITE/ID	**ANALYSIS REQUESTED**	**SPECIFICATIONS** ☐ N/A – REPORT RESULTS

SDA SAMPLE INFORMATION PAGE (INCUBATION: 20-25°C FOR 5-7 DAYS)		
SAMPLE SITE/ID	**ANALYSIS REQUESTED**	**SPECIFICATIONS** ☐ N/A – REPORT RESULTS